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Centricity Training Manual



STRATEGIC BUSINESS SYSTEMS, Incorporated

THE SUPPORT PEOPLE

CLINICAL CONTENT FUNCTIONALITY

Training Manual

CENTRICITY® PRACTICE SOLUTION-EMR

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Table of Contents

Introduction to Clinical Content Core Forms.....	2
Adult Encounter Forms-HPI.....	7
Past Medical History Form.....	13
Risk Factors.....	21
Review of Systems Form	23
Vital Signs	33
Physical Exam Forms.....	36
Eye Exam Forms.....	44
Active Problems List	48
Test Management	51
Computerized Provider Order Entry.....	54
CDSS Contraindications.....	57
Patient Instructions	59
Preventive Care Screening.....	62
Immunization Management.....	64
Adult Immunizations.....	68
Reports	77
Medication Administration	83
Serial Assessment	87
Vital Signs 2.....	89
Pediatrics Encounter Content	92

Getting Acquainted with the Forms

Major Bullet Points:

- Each form has a specialty drop-down. This drop-down menu is always at the top of the form (sometimes on the upper-right, upper-left, or dead middle of the top line). The default specialty is based upon the specialty selected for that user in Centricity EMR (Go>Setup>Settings>Users Folder>Users). If desired, the user can change specialties on the “fly” by selecting a different specialty and clicking “Refresh”.
- Pay attention to Yellow Buttons on the forms. Yellow buttons with the words “Refresh”, “Insert Text into Note”, “Commit”, or “Commit Assessment” display throughout the content. It is highlighted in yellow to prompt, the user to click the button.
- Navigation Buttons run across the bottom of the form. These navigation buttons allow a user to advance to a different form without having to close a form or without having to move through more than one form.
- One of the key concepts in mastering CCC forms requires understanding how to navigate through the forms contained in the update.

