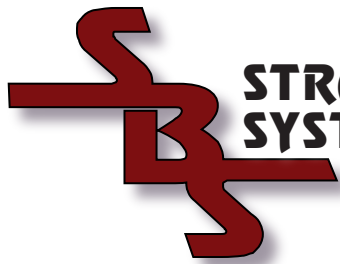


*"The Support People"*



**STRATEGIC BUSINESS  
SYSTEMS, Incorporated**

**Centricity® Physician Office  
Practice Management 2004  
Accounts Receivable & Collections  
Training Manual**

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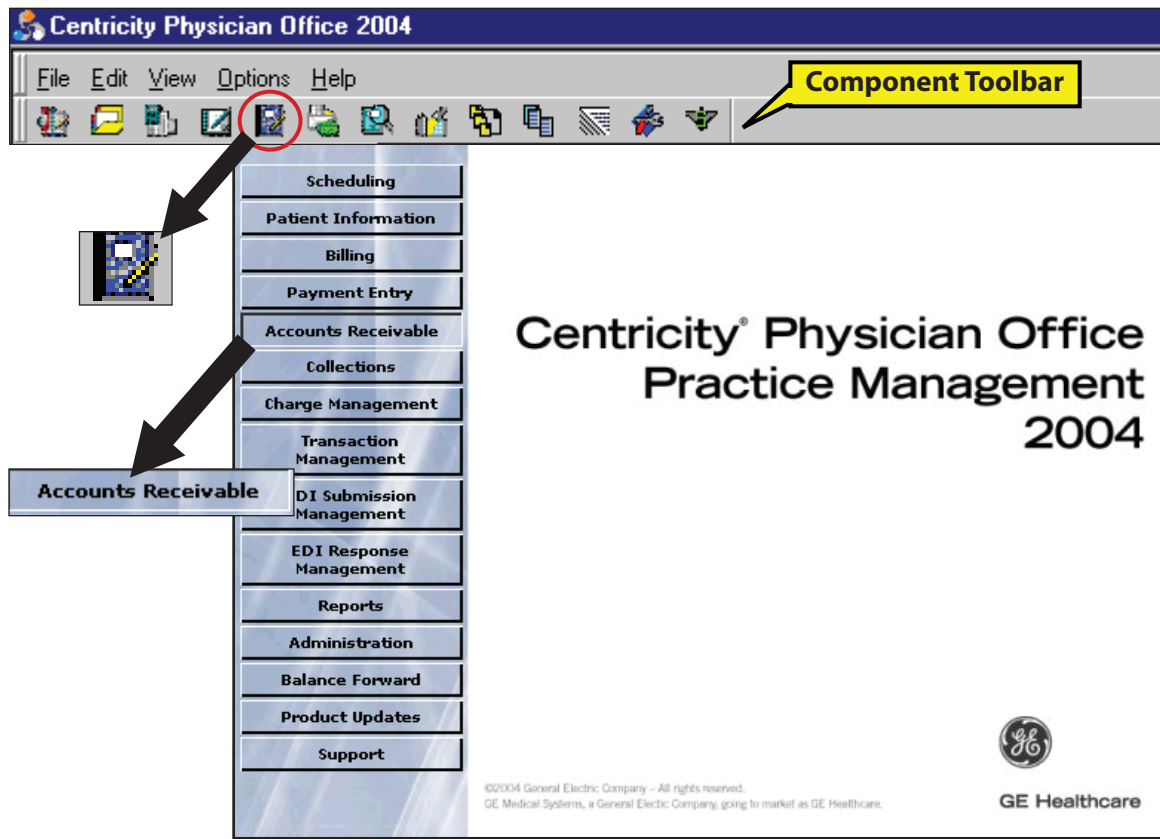
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# Accounts Receivable



The Accounts Receivable component can be used to filter the database for visits that are unpaid. Here you can identify Patient and/or Insurance balances as well as Patient and/or Insurance payments, adjustments or transfers without 'drilling down' into the visit itself.

To open the **Accounts Receivable** component click on the **Accounts Receivable** button on the **Main Menu** of Centricity PM. This window is also accessible by clicking on the **Accounts Receivable** icon at the top of the Main Menu screen. Likewise, use the **File, Open, Accounts Receivable** command to open the **Accounts Receivable** module.

